



**Caregiver Respite Grant Program (CRGP) &  
Supplemental Respite Grant Program (SRGP) Application  
Online Fillable Grant Portal Policy – Effective October 11, 2021**

**Article I**

**PURPOSE**

The purposes of this document and policy are for Respite Care Association of Wisconsin (the "Organization") to enhance and meet the needs of the increased demand for CRGP & SRGP applications through an online grant portal. The portal will streamline the application process, allow RCAW to collect data efficiently, and allow RCAW to keep up with the demand for applications and support more family caregivers.

**Article II**

**POLICY**

All applicants must have a valid email to apply for the CRGP & SRGP and submit applications for either grant via the online portal. Links to the portal are located on RCAW's website. Status communication throughout the application process will be made via email.

**Article III**

**PROCEDURE**

Documents to apply include and are not limited to the Eligibility Criteria Form (ECF), the Application, and the Grant Report. Applicant's representatives will complete the Supporting Documentation Form (SDF) in a fillable format via Microsoft Forms. This form is also available on RCAW's website.