Caregiver Respite Grant Program (CRGP)

**Step 1 – Eligibility Criteria**

RCAW’s CRGP is for those who cannot be served by other caregiver support programs or LTC support programs. This form will determine if you meet the eligibility criteria for a Caregiver Respite Grant. **This grant may be awarded to provide funding for up to five days of respite care in ninety days, and applicants may apply up to four times per year.**

RCAW staff review grants applications based on program eligibility requirements and will communicate to the applicant if they should move onto Step 2 – The Application.

<table>
<thead>
<tr>
<th>Applicants must meet all three requirements, check the applicable:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. ___ Be the primary family caregiver (does not need to live with care recipient),</td>
</tr>
<tr>
<td>2. ___ Care recipients must live in Wisconsin,</td>
</tr>
<tr>
<td>3. ___ Requires respite care in the absence of any other funding source.</td>
</tr>
<tr>
<td><strong>AND:</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Care Recipient must meet both requirements below:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. ___ An adult (18+) or a child (under 18) with special needs who requires care or supervision to meet the person’s basic needs, prevent physical self-injury or injury to others, or avoid permanent placement in an institutional facility.</td>
</tr>
<tr>
<td>2. ___ Has applied for, is in the process of applying, or been denied enrollment in any of the following Wisconsin Long Term Care Support Programs or other caregiver support programs:</td>
</tr>
<tr>
<td>(check only one below)</td>
</tr>
<tr>
<td>___Family Care</td>
</tr>
<tr>
<td>___Include Respite I Self-Direct (I.R.I.S.)</td>
</tr>
<tr>
<td>___Children’s Long-Term Care Support (CLTS)</td>
</tr>
<tr>
<td>___Children’s Community Options Program (CCOP)</td>
</tr>
<tr>
<td>___National Family Caregiver Support Program (NFCSP)</td>
</tr>
<tr>
<td>___Alzheimer’s Family Caregiver Support Program (AFCSP)</td>
</tr>
<tr>
<td>___Foster Care Support Services</td>
</tr>
<tr>
<td>___None of the above</td>
</tr>
</tbody>
</table>

Supporting documentation must be sent to RCAW along with the Eligibility Criteria Form. If you have questions regarding supporting documentation requirements, please contact RCAW at info@respitecarewi.org

•

****If you are not eligible for this program, please contact RCAW who can assist you with resources****
Important information about the Caregiver Respite Grant Program:

1. I have received the CRGP Overview Form and understand the Terms and Conditions.
2. Respite Care Association of Wisconsin is not the employer of the respite provider.
3. Planned Respite: Before moving onto the application, wait to hear from RCAW if you are eligible for Step 2. The application is on RCAW’s website.
4. You may be eligible to apply for funding up to 4 times a year/every 90 days. **You cannot submit four applications at the same time, even though the respite services will be 90 days apart.** Funding requests will be subject to the availability of funds.
5. Applications are on a first-come, first-served basis. However, we reserve the right to refuse an application or award a grant at a lesser amount than requested. **We do have an appeal process that will be handled by our Caregiver Respite Grant Program review committee.** The appeal process is on our website.
6. **There is no minimum or maximum award.** Each respite grant request is on a first-come, first-serve basis, contingent upon funds available. RCAW will take into consideration local market rates for respite care, acuity of the care recipient, the provider’s experience, and is based on actual hours requested.
7. **There is no age requirement of the care recipient.** This program is available across the lifespan.
8. No funding request will be made to pay for respite incurred before award notification.
9. Primary caregivers or care recipients are responsible for selecting, scheduling, supervising, reviewing the credentials, background checks, and training of respite care worker or provider agency chosen.

By signing below, I agree to the best of my understanding that all eligibility requirements are accurate, and the information in this application is true.

**Submittal of this form does NOT constitute the approval of a grant award.**

_________________________________  ______________________
Printed Name  Phone

_________________________________  ______________________
Signature  Date

Submit this signed and completed Eligibility Criteria form to:
info@respitecarewi.org
or
Respite Care Association of Wisconsin
1835 E. Edgewood Drive, Suite #105-436
Appleton, WI 54913
KEY DEFINITIONS:

Respite care is taking a short break from caregiving duties, and it allows the caregiver an opportunity to rest, refresh, and recharge.

**Primary Caregiver:** An unpaid family member, guardian, or foster parent who provides in-home monitoring, management, supervision, or treatment of a child or adult with special needs. Such caregiver may, but need not, reside in the same household as the care recipient.

**Care Recipient:** A person of any age with special needs who requires care or supervision to meet the person’s basic needs, prevent physical self-injury or injury to others, or avoid placement in an institutional facility.

**Emergency Respite Care:** An unexpected event that requires immediate respite care for the primary caregiver and care recipient is considered emergency respite care. Examples of unexpected events may be, and are not limited to:

- Caregiver illness (physical, mental or emotional),
- Caregiver hospitalization or doctor appointment,
- Illness of a loved one,
- Funeral/Wake,
- Reduction of stress level and abuse prevention,
- Drug/Alcohol Abuse counseling/support,
- Care recipient transitions (living arrangements),
- Loss of employment/Work-related situations

**Respite Provider/Provider:** An individual employed by a non-profit or for-profit organization, or an individual who provides respite care services (ex):

- Home-based and consumer-directed services,
- Long term care facilities and Hospitals,
- Respite centered-based model,
- Crisis nurseries and foster home settings,
- Camps,
- Adult daycare.