Objective: RCAW’s CRGP is to support family caregivers who cannot be served by other caregiver support programs or LTC waiver programs.

Disclaimer: RCAW is not the employer of respite care providers. (RCAW) is not providing any direct or indirect services. Applicant of the CRGP shall hold harmless and indemnify RCAW and any of its’ representatives for any damages or liabilities incurred utilizing the CRGP.

Policy: Applicants must provide all necessary documentation for grant request reviews. These documents include, and not limited to, the Eligibility Criteria Form, Application, Supporting Documentation, and the Grant Report. Applicants can apply for the CRGP up to four times a year. Secondary grants will not be approved unless the applicant has completed the CRGP survey.

Supporting documentation is required from the applicable ADRC or county, showing that other supportive programs can not serve the applicant. Appropriate supporting documentation will state that the applicant:

- Has applied for Long-Term Care Waiver support(s) or other programs and is not expecting to receive services or approval within thirty (30) days of the application,
- Has applied for and been denied Long-Term Care Waiver support(s) or other programs that provide respite services,
- Has applied for and been approved for Long-Term Care Waiver support(s) or other programs that provide respite services and has exhausted or will exhaust funding from said programs.

An applicant might be denied funding from the Caregiver Respite Grant Program, and encouraged to reapply at a later time, should RCAW determine the applicant’s Long-Term Care Waiver support(s) or other program funding has not been fully exhausted as CRGP is funding of last resort. Applications will be approved on a case-by-case basis, based on the merits of the application, acuity of care recipient, geographic location, available resources, with the intent of preserving grant funds for those most in need.

Procedure: Applicants will complete and return the Eligibility Criteria Form and supporting documentation to RCAW. RCAW will review and notify the applicant in writing if they should move to the second step, the CRGP Application. Once the RCAW staff receives the application for reviewal, they will notify the applicant in writing of the approval or denial. If approved, the applicant and respite care provider both must sign the Grant Report Form. (The Grant Report Form is not an employee timesheet, nor is RCAW the employer of the respite care provider.) Once the Grant Report Form is received, RCAW will send the grant funds to the applicant to then pay the respite provider. In some instances, if the care recipient receives respite in a facility-based environment, RCAW will send the grant funds directly to the facility.